



ICA官网操作指南

--IPA换取STP流程说明

什么是IPA、STP？

1. 什么是IPA？

-- In-Principle Approval （IPA）原则上批准信。学生可以凭 IPA 单次入境新加坡。
时效为三个月。

2. 什么是STP？

--Student's Pass 学生准证/ 学生签证。

如何在ICA官网下载IPA?

ICA官网网址: <https://eservices.ica.gov.sg/ipsolarplus/web/index>

第一步:
选择红框处:
Private Education
Institutes(PEI)

A Singapore Government Agency Website



ICA Website

Attention:
MyICA and ICA e-Services will be undergoing scheduled maintenance during the following periods (Singapore Time): 5 Aug 2023 (Saturday), 0300hr to 0900hr and 5 Aug 2023 (Saturday), 2300hr to 6 Aug 2023 (Sunday), 0800hr - Payment for ICA e-Services through PayNow will not be available. 6 Aug 2023 (Sunday), 0000hr to 0200hr - My ICA and ICA e-Services will not be available. Please plan your transaction in advance. We apologise for any inconvenience caused.

I want to access...



Private Education Institutions (PEI)

Kindergartens (KID)

Foreign System School (FSS)

Institute of Technical Education (ITE)

Government School (GOV)

If you encounter any problems with this e-Service, please email, with a screenshot of the error message, to
ICA_STP1@ica.gov.sg for FSS, ITE, GOV and ICA_STP2@ica.gov.sg for PEI, KID.

Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

Help us improve

Activate Windows
Go to Settings to activate Windows.

也可以从My mail邮箱，Student Service发送的邮件中提取**W**开头申请号。

Submission of Signed Eform ICA

SS

Student Services<students@sim.edu.sg>

收件人: L...

😊 ↶ ↷ ⌵ ☰ ⋮

周二 2023/7/25 9:24

ⓘ

已阻止此邮件中的某些内容，因为该发件人未在安全发件人列表中。

信任发件人

显示被阻止的内容

 [SIM] Completion of eFor...
2 MB

▼

Dear Student

The ICA E-Form is partially filled with the details you have provided to us. You are required to login to ICA to complete the rest of the Student's Pass (STP) application form **within the next 3 days.**

My ICA application number: **W0156I-202307-601763**
(Please ensure to check your registered programme in ICA)

← 注意：是W0156 “I”，不是数字“1”。

如何查找Student's Pass Application Number ?

- 1. Mymail 邮件
- 2. 之前签字提交的Eform PDF申请表文件名从W开始的数字即 application number。

如: ZHANG SAN
eForms_W0156I-202307-101759

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Student Login

Important Notes

- This service will take about 6 minutes to complete
- Please login using the information provided in the Registration Acknowledgement Letter from the school
- All entries must be made in English. For full name field, only certain Basic Latin characters will be accepted.

Student's Pass Application Number

W0156I

W0156I

202307

101759

Full Name (As appears in travel document)

Sex

Nationality/Citizenship

ZHANG SAN

☒ Male ☐ Female

CHINESE

Date of Birth

18 Aug 2004

Back

Help us improve

Activate Windows

Go to Settings to activate Windows.

Login

如何下载IPA?

选择红框内“**View Application Status**”，
千万不要点黄框内，
否则申请将取消！



打印 Outcome Letter (IPA)

点击红框处：
Print Outcome
Letter，下载
Outcome Letter
PDF文件，
Outcome Letter即
IPA。

eservices.ica.gov.sg/ipsolarplus/web/index

A Singapore Government Agency Website [How to identify](#)



ICA

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ICA Website

digital STP after its issuance.

Student's Pass Application Number	Full Name	Application Status	Step 1: Acknowledgement and Document Upload	Step 2: Make Payment (if applicable)	Step 3: Make Appointment
W0156I-202606-8€		IPA (PENDING DOCUMENT SUBMISSION)	Terms & Conditions Complete Step 1 early. ICA will take up to <u>7 days</u> to process the case. Incomplete documents will result in ICA's withdrawal of the IPA.	Make Payment Please make payment after Step 1 shows completed.	Make Appointment Please make appointment 1 day after Step 2 is completed.

Go to Main

Print Outcome Letter

Save as PDF

If you encounter any problems with this e-Service, please [Contact us](#)

IPA没出，会显示以下页面信息

IPA还没出的同学会显示右侧页面，红框内为IPA办理进度。



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View Application Status

Full Name

Student's Pass Application Number

W01561-202307-€

Application Status

RECEIVING ATTENTION

Go to Main

Save as PDF



If you encounter any problems with this e-Service, please email, with a screenshot of the error message, to ICA_STP1@ica.gov.sg for FSS, ITE, GOV and ICA_STP2@ica.gov.sg for PEI, KID.

Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

IPA没出，会显示以下页面信息

IPA还没出的同学显示右侧页面，红框内为IPA办理进度。

同学继续等待IPA即可。



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ICA Web site

View Application Status

Full Name



Student's Pass Application Number

W0156I-20260

Application Status

PENDING PROCESSING FEE

PENDING PROCESSING FEE，（学生不用缴费）表示ICA正在处理中，IPA还没出。没出IPA的同学继续每天登录ICA官网查看即可。

ICA提示REQUEST FOR CLARIFICATION

如果Application Status 除了显示 “RECEIVING ATTENTION”外，还显示了其他信息，如 “**REQUEST FOR CLARIFICATION**”表示 ICA 需要学生重新提交或补交相关材料，学生需要尽快将右侧信息截图给班主任。由负责签证的老师为学生尽快处理。

ICA Website

View Application Status

Full Name	Student's Pass Application Number	Application Status
[REDACTED]	W0156I-2025 [REDACTED]	RECEIVING ATTENTION (REQUEST FOR CLARIFICATION)

Please respond to our request for clarification by **13 Aug 2025, GMT +8.00** or the application will be treated as withdrawn.

Official translations of the documents is required if they are not in the English language.

[Go to Main](#)

[Submit Clarification](#)

If you encounter any problems with this e-Service, please Contact us

Step1: Terms & Conditions

下载完Outcome Letter的同学可继续进行Step1：点击红框处：

Terms & Conditions，查看学生准证（STP）条款与条件。

备注：需上传正确填写的文件，文件不完整（包含没签字就上传等情况）或不正确（包含上传错材料等情况）将导致IPA被取消。



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ICA Website

digital STP after its issuance.

Student's Pass Application Number	Full Name	Application Status	Step 1: Acknowledgement and Document Upload	Step 2: Make Payment (if applicable)	Step 3: Make Appointment
W0156I-202606-[redacted]	[redacted]	IPA (PENDING DOCUMENT SUBMISSION)	Terms & Conditions Complete Step 1 early. ICA will take up to <u>7 days</u> to process the case. Incomplete documents will result in ICA's withdrawal of the IPA.	Make Payment Please make payment after Step 1 shows completed.	Make Appointment Please make appointment 1 day after Step 2 is completed.

Go to Main

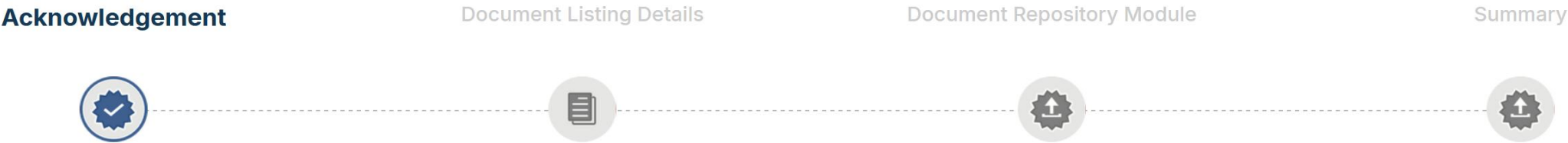
Print Outcome Letter

Save as PDF

If you encounter any problems with this e-Service, please [Contact us](#)



Terms & Conditions



Terms & Conditions of Student's Pass (STP)

1. This STP is issued based on the application submitted by the applicant/authorised proxy, who has declared all information provided therein to be truthful and accurate.
2. Terms & Conditions must be complied with throughout the validity of the STP. Failure to comply will result in cancellation of the STP and/or legal penalties.
3. For avoidance of doubt, the Terms & Conditions set out herein are in addition to, and without prejudice to any conditions imposed on the holder under the Immigration Act 1959 and the regulations made thereunder.
4. The holder shall comply with all provisions of the Immigration Act 1959 and any regulations made thereunder, and shall not contravene any laws in force in Singapore.
5. The holder must be successfully enrolled in his/her approved educational institution within a stipulated timeframe after STP issuance and must remain enrolled throughout the validity of his/her STP. The STP will be cancelled by the Controller of Immigration if the holder fails to enrol or ceases to be retained as a student in his/her approved educational institution.
6. The holder is required to achieve at least 90% of the overall attendance in his/her approved educational institution.

勾选 “I have read and agree to the Terms & Conditions specified above.”

勾选后，点 "Next", 进入下一页。

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political in nature or otherwise) which may render him/her an undesirable or prohibited immigrant under the Immigration Act 1959.

12. The holder shall not engage in any form of paid employment or in any business, profession, or occupation in Singapore during the validity of the STP unless the holder is in possession of a valid work pass issued under the Employment of Foreign Manpower Act 1990.

13. The holder shall not smoke, self-administer, consume or engage in any way in the trafficking of any controlled drug as defined in the Misuse of Drugs Act 1973 or any written law in force relating to the control of dangerous or harmful drugs.

14. The holder shall not possess, use, import, distribute, or engage in any way in activities involving vaporisers, prohibited tobacco products, imitation tobacco products, or products containing specified psychoactive substances as defined in the Tobacco and Vaporiser Control Act 1993 or any written law in force relating to the control of tobacco products and vaporisers.

15. The STP will be cancelled by the Controller of Immigration if the holder breaches any of these Terms & Conditions and/or becomes a prohibited immigrant under the Immigration Act 1959, including but not limited to being convicted of an offence under the Act, being an undesirable immigrant, or falling within any other prohibited class under section 8 of the Act. Under s 8(3)(n) of the Immigration Act 1959, the family and dependants of a prohibited immigrant are also considered prohibited immigrants and may also have their immigration facilities revoked and be required to leave Singapore.

16. Under regulation 40(2) of the Immigration Regulations, any person who without reasonable cause contravenes or fails to comply with any condition imposed in respect of or any direction endorsed on the STP shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$1,000 or to imprisonment for a term not exceeding 6 months or to both.

☒ I have read and agree to the Terms & Conditions specified above.

Back

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Next

Step1: 查看是否需要体检

不是每个同学都要求提交体检报告。

如果显示红框内的“Medical Examination Report”，就是需要做体检。

请参照学校发的《新加坡管理学院ICA体检预约说明》进行预约。

SOLARPLUS

eservices.ica.gov.sg/ipsolarplus/web/index

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ICA Website

Terms & Conditions

Acknowledgement

Document Listing Details

Document Repository Module

Summary

Documents Required

(Applicant)

S/No.	Document Type
1	Medical Examination Report Download Form

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Next

以下步骤到新加坡完成！

任何问题可咨询学校ISO

联系邮箱：iso@sim.edu.sg

Step1: Download Form

不是每个同学都要求提交体检报告。

如果显示红框内的“Medical Examination Report”，就是需要做体检。

点“Download Form”下载体检报告。**IPA到期前至少一个月在ICA官网上上传体检报告的PDF扫描件。**

SOLARPLUS

eservices.ica.gov.sg/ipsolarplus/web/index

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ICA Website

Terms & Conditions

Acknowledgement

Document Listing Details

Document Repository Module

Summary

Documents Required

S/No.

Document Type

1

Medical Examination Report

Download Form

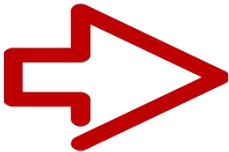
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Next

Step1: Download Form--真实体检报告样例

右侧内容为体检报告，除个人信息需本人填写外，其他信息由体检中心填写。

收到体检报告后，需尽快上传文件到ICA。



MEDICAL EXAMINATION REPORT

For New Applicants:
1. The Medical Examination may be done in Singapore by any registered General Practitioner (GP). Applicants who are in their home countries/places of residence may have their Medical Examination and HIV test done in their home countries/places of residence at any medical clinic licensed to carry out such tests. If HIV testing is done in Singapore, it may be carried out with either rapid or ELISA tests.

For Renewal Applicants:
1. The Medical Examination MUST be done in Singapore by any registered GP. HIV testing may be done with either rapid or ELISA tests.

Notes for All:
1. This Medical Examination Report is to be completed by a registered doctor and returned to the examinee. The original copy of the laboratory report for HIV and the X-ray report must be attached to this Medical Examination Report only if the medical examination and testing is carried out overseas.
2. The laboratory report for HIV and the X-ray report submitted to the Immigration & Checkpoints Authority should be within THREE MONTHS from the date of the issue of the reports.

I Personal Particulars

1. Name (as in the passport): **ZHANG SAN**
2. Sex: **M/F** 3. Date of Birth: **22/09/2004** 4. Nationality/Citizenship: **Chinese**
5. Passport No.: **1101111111** 6. FIN (if applicable): **M101111111**
7. Address in Singapore: **Bukit Duta West** **用英文填写在新加坡的住址**

II Medical Examination

I certify that the above-named has undergone a chest x-ray and the result of his/her chest X-ray is as indicated (with a [✓]):

Yes ☐ No ☒

1. TB (Chest X-ray)*
Any evidence of active TB detected?
[*Pregnant Women are exempted from Chest X-Ray]

I certify that I have tested the above-named and the result of his/her HIV test is indicated below (with a [✓]):

2. HIV: Positive ☐ Negative/Non-Reactive ☒

Dr Chong Yeh Woei
MBBS (Singapore), MRCP (UK) Int Med
Physician (Int Med)
MCR No: M04423G

Name of Examining Doctor (IN BLOCK LETTERS): **ROYAL HEALTHCARE SPECIALISTS CENTRE**
Signature: **Royal Square Medical Centre**
Date: **22 SEP 2023** Clinic's Stamp & Address: **101 Irrawaddy Road, Level 7**
Singapore 329365
Telephone Number: **Tel: (65) 69318000 Fax: (65) 68160485**

MCR no: **22 SEP 2023**

NOTE For persons screened overseas, the name in the laboratory report for HIV and the X-ray report must be according to the name shown in the Passport.

DECLARATION

I, **(name)** declare that the above is not applicable to me as
I have submitted a medical report** containing the above information to Immigration & Checkpoints Authority / Ministry of Manpower*** (not more than two years ago) when I was granted the **(pass type)**
on **(dd/mm/yy)** valid till **(dd/mm/yy)**

Signature & Date

WARNING: IT IS AN OFFENCE UNDER THE IMMIGRATION ACT TO MAKE ANY FALSE STATEMENT, REPRESENTATION OR DECLARATION

Version 5 (Jul 20)

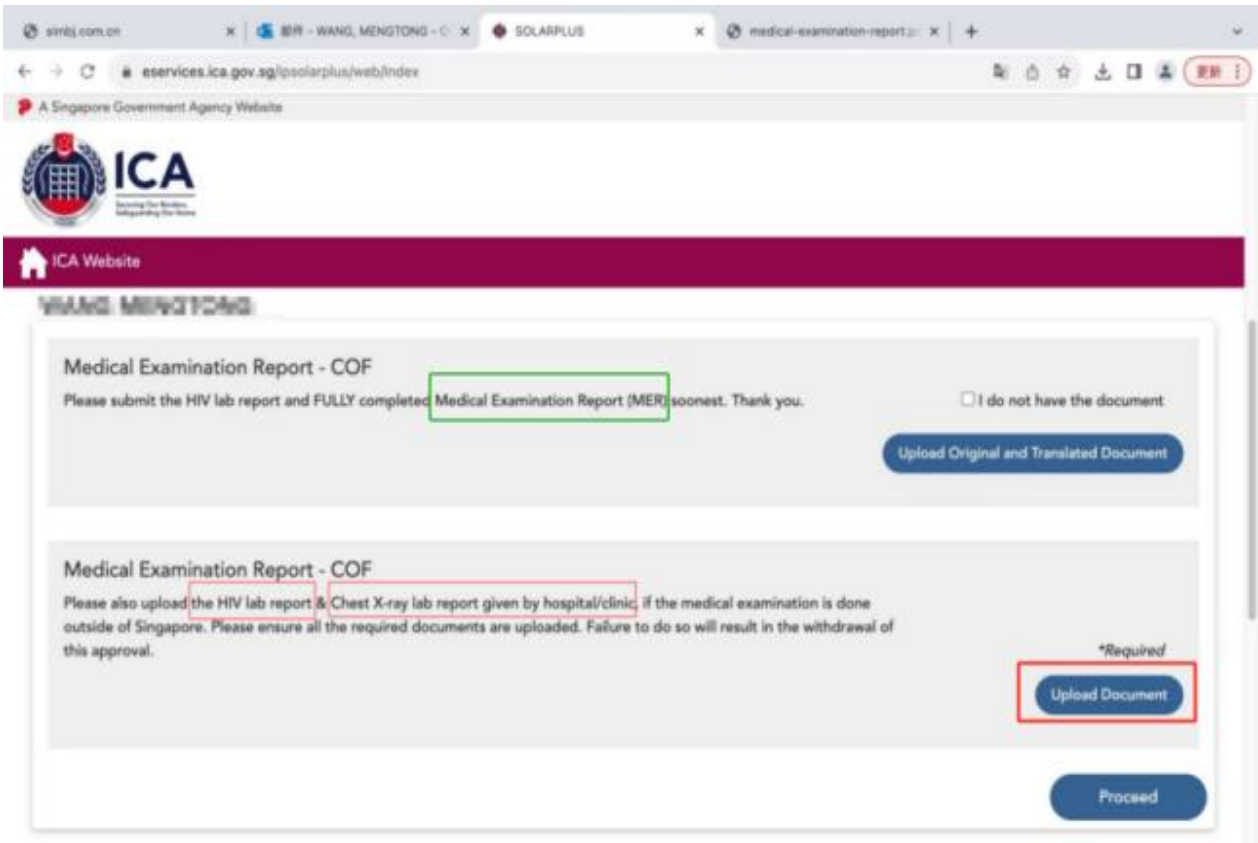
上传体检报告 (Medical Report) 至 ICA 官网, 上传时需要注意:

体检报告一般情况包含**三份材料** (见下图):

1. 已经填写好的体检报告表 (**Medical Examination Report**)
2. 胸腔 X 光检查报告 (**Chest X-ray (PA)**)
3. 艾滋检查报告 (**HIV Ag/Ab**)

*具体的体检报告还是需要以体检中心实际给出的为准。

学生在上传体检报告至 ICA 的时候, 请务必仔细阅读 ICA 要求上传的是什么材料。如下图, ICA 要求学生上传已经填写好的体检报告表 (**Medical Examination Report**)、**HIV Lab Report** (艾滋检查报告) 和 **X-Ray Report** (胸腔 X 光检查报告), 那么学生就应该根据要求将三份材料都上传至 ICA。文件上传错误或者缺失等都将可能出现签证被取消的情况, 之前有学生只上传了一份文件, 结果导致无法通过移民局 ICA 的审核, 从而无法顺利预约录指纹并换取 STP (学生签证) 等情况。建议学生以 **PDF** 文件形式上传且在上传前务必命名清楚。



The screenshot shows the ICA website interface for uploading a Medical Examination Report. The browser address bar shows the URL eservices.ica.gov.sg/solarplus/web/index. The page header includes the ICA logo and the text 'ICA Website'. The main content area has a purple header bar with the user's name 'WANG MENGTONG'. Below this, there are two sections for uploading documents. The first section is titled 'Medical Examination Report - COF' and contains the text 'Please submit the HIV lab report and FULLY completed Medical Examination Report (MER) soonest. Thank you.' with a checkbox 'I do not have the document.' and a button 'Upload Original and Translated Document'. The second section is also titled 'Medical Examination Report - COF' and contains the text 'Please also upload the HIV lab report & Chest X-ray lab report given by hospital/clinic if the medical examination is done outside of Singapore. Please ensure all the required documents are uploaded. Failure to do so will result in the withdrawal of this approval.' with a button 'Upload Document' marked as '*Required' and a 'Proceed' button at the bottom right.

* 每个学生ICA上传Medical Report的显示页面都稍有不同，以下是另一名学生的显示样例，该生ICA页面只显示上传Medical Examination Report，没有额外显示上传胸腔X光检查报告以及艾滋检查报告的地方，就需要在该页**"Upload Document"红框处**，将以下三份文件合并为一个PDF文件，命名为：
Medical Examination Reports，上传：

1. 已经填写好的体检报告表（**Medical Examination Report**）
2. 胸腔X光检查报告（**Chest X-ray (PA)**）
3. 艾滋检查报告（**HIV Ag/Ab**）

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ICA Website

Medical Examination Report

Please also upload **the HIV lab report & Chest X-ray lab report** given by the hospital/clinic, if the medical examination is done outside of Singapore. Please ensure all the required documents are uploaded. Failure to do so will result in the withdrawal of this approval.

**Required*

Upload Document

Upload Document完成后，点Proceed提交。

Proceed

以上三份文件合并为一个PDF文件上传后，点“Proceed”，完成提交。

MEDICAL EXAMINATION REPORT

1. The Medical Examination may be done by any registered doctor at a medical clinic licensed to carry out such tests.
2. Renewal applicants must have the examination done in Singapore. Other applicants may have the examination done in the home country/place of residence.
3. This Medical Examination Report will only be accepted if submitted within 3 months of its issuance.
4. HIV testing done in Singapore may be carried out with either rapid or ELISA tests.

I Personal Particulars

1. Name (as in the passport): 请在此处填写护照上显示的姓名, 例: ZHANG SAN
性别: M (男) / F (女) 请在此处填写护照上显示的出生日期 (例: 22/09/2004) 按 (DD/MM/YYYY) 的顺序填写
2. Sex: M / F 3. Date of Birth: Nationality/Citizenship: Chinese
5. Passport No.: 请在此处填写护照号 6. FIN No. (if applicable): 请在此处填写 IPA 上面显示的 FIN No.
7. Address in Singapore: 请查看你的租房合同, 填写在新加坡的英文地址

II Medical Examination (Ensure that all fields are duly completed. No additional remarks are allowed on this report.

Reports which do not meet ICA's requirements will be rejected.) 体检 (确保所有部分都已正确填写。本报告不允许添加任何备注。不符合 ICA 要求的报告将被拒绝。)

I certify that the above-named has undergone a chest x-ray and the result of his/her chest X-ray is as indicated (with a [✓]).

- | | Yes | No | Exempted due to pregnancy |
|--|--------------------------|--------------------------|---------------------------|
| 1. TB (Chest X-ray)
Any evidence of active TB detected? | ☐ | ☐ | ☐ |

I certify that I have tested the above-named and the result of his/her HIV test is indicated below (with a [✓]).

- | | Positive | Negative/ Non-Reactive |
|---------|--------------------------|--------------------------|
| 2. HIV: | ☐ | ☐ |

此蓝框里面的内容可以让医院的工作人员协助填写

Name of Examining Doctor (IN BLOCK LETTERS):

Signature: Clinic's Stamp & Address:

Date: Telephone Number:

MCR no:

DECLARATION

I, _____ declare that the above is not applicable to me as I have
(name)
submitted a medical report* containing the above information to Immigration & Checkpoints Authority / Ministry of Manpower**
(not more than two years ago) when I was granted the _____
(pass type)
on _____ valid till _____.
(dd/mm/yy) (dd/mm/yy)

本人声明上述内容不适用于我, 因为我在获得.....时已向 ICA/人力部提交了一份包含上述信息的医疗体检报告 (不超过2年前) 有效期至 (年月日) 至 (年月日)。

如果你之前没有在新加坡做过体检并将报告递交给新加坡移民局 ICA 的话, 这个红框里面的内容则不需要填写。

Signature & Date

* Applicants previously exempted from submitting the X-ray report due to pregnancy are required to submit one certified by a Singapore registered GP, if you are not currently pregnant.

** Delete where necessary.

WARNING:

IT IS AN OFFENCE UNDER THE IMMIGRATION ACT
TO MAKE ANY FALSE STATEMENT, REPRESENTATION OR DECLARATION

胸腔 X 光检查 (Chest X-ray (PA))

NAME OF PATIENT : [REDACTED]
NRIC / PASSPORT : [REDACTED] SEX/AGE : F / 19
REFERRING DOCTOR : DR PATRICK ANG CHENG HO
DATE OF EXAM : 18.09.2023 EXAM NUMBER : U-ID1089481
CNO REF. : 160607 LOCATION : Royal Square

HISTORY: SIM check-up.

CHEST X-RAY (PA)

The lungs are clear. No active lung lesion is seen.

Cardiac shadow is normal in size.

COMMENTS

Normal study.

RADIOLOGIST: Dr. TEO Ngee
[MBBS(S'pore), FRCR(UK), FRCS(Edin), FAMS(Radiology)]
TIME: 12:34:35
DATE: 18.09.2023

This report is generated by computer, no signature is required.

艾滋检查 (HIV Ag/Ab)

innoquest		Innoquest Diagnostics Pte Ltd (Co.Reg.No: 199600742Z)		Laboratory Report									
In pursuit of science, innovating for life		MAIN LAB SATELLITE LABS COLLECTION CENTRE		StarHub Green 67 Ubi Avenue 1, North Wing #07-01 to 07/09/10, Singapore 408942 Frontech Centre 15 Jalan Kilang Barat #08-01 to 08-07, Singapore 159357 Frontech Centre 15 Jalan Kilang Barat #08-01 to 08-05, Singapore 159357 Paragon Medical 290 Orchard Road #17-07/08/09, Singapore 238869 Royal Square at Novena 101 Irrawaddy Road #07-02, Singapore 329565 Camden Medical 1 Orchard Boulevard #09-06 to 09-07 Singapore 248649									
ROYAL HEALTHCARE SPECIALISTS CENTRE, 101 IRRAWADDY RD LEVEL 7 SIN 329565 DR PATRICK ANG Lab Ref: QS673		 I/C 19 Years Female Ref No: 214985		Collected: 18/09/23 13:01 Reported: 18/09/23 13:45 Printed: 18/09/23 Lab No: 23-1657720-I Run: 4316-2 Last Page									
<table border="1"> <thead> <tr> <th>RETROVIRAL SEROLOGY</th> <th>RESULT</th> <th>UNIT</th> <th>REF.RANGE</th> </tr> </thead> <tbody> <tr> <td>HIV Ag/Ab</td> <td>Non-Reactive</td> <td></td> <td></td> </tr> </tbody> </table>						RETROVIRAL SEROLOGY	RESULT	UNIT	REF.RANGE	HIV Ag/Ab	Non-Reactive		
RETROVIRAL SEROLOGY	RESULT	UNIT	REF.RANGE										
HIV Ag/Ab	Non-Reactive												
This is a computer generated report. No signature required. All results should be correlated/interpreted with patient's clinical findings. Dr. Tan Hong Wui MBBS, MRCPPath, FRCPPath Pathologist, Medical Director Dr. Ivy Chew MBBS, FRCPPath(UK), FAMS Pathologist													

Step1: Upload Document

红框处将以下三份文件合并为一个PDF文件，命名为(Medical Examination Reports)上传：

- 1.已经填写好的体检报告
(Medical Examination Report)
- 2.胸腔 X 光检查报告 (Chest X-ray (PA))
- 3.艾滋检查报告 (HIV Ag/Ab)

Upload Document完成后，点 Proceed提交。

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Medical Examination Report

Please also upload the HIV lab report & Chest X-ray lab report given by the hospital/clinic, if the medical examination is done outside of Singapore. Please ensure all the required documents are uploaded. Failure to do so will result in the withdrawal of this approval.

**Required*

Upload Document

Proceed

每个同学 Medical Examination Report在ICA官网的显示提交顺序可能不一致，请以实际显示页面为准。

Step 2: MAKE PAYMENT

上一步提交成功后，ICA 会需要 **7 天** 时间审核材料，但有学生曾在 **2-3 天内** 通过审核。在此期间，**建议学生每天登录 ICA 网站查看进度。**

***如果学生提交的材料缺失，ICA 将要求学生补交材料，并新审核再次提交的材料（可能还会再耽误 7 天）。如果学生提交的材料存在错误，学生将面临可能无法换取 STP 的风险。**

Step 1 未完成审核时，Step 2: Make Payment **支付按钮** 是灰色，暂时无法支付。

- The Student's Pass (STP) Application has been approved in-principle. You can print a copy of the IPA letter under Print Outcome Letter.
- Please complete all the 3 Steps below within the validity of your IPA letter, failing which will result in the withdrawal of the IPA.
- Any official translation of the documents is required if they are not in the English language.
- You may be exempted to report to ICA for the completion of formalities. The email address and Singapore Mobile Number provided in this application will be used to access the digital STP if you are exempted to report to ICA for the completion of formalities.

Student's Pass Application Number	Full Name	Application Status	Step 1: Upload Documents	Step 2: Make Payment (if applicable)	Step 3: Make Appointment
W01561-		IPA (DOCUMENT RECEIVED)	Processing We will process the documents within 7 days from date of submission.	Make Payment Please make payment after Step 1 shows completed.	Make Appointment Please make appointment 1 day after Step 2 is completed.

Go to Main

Print Outcome Letter

Save as PDF

Step 2: MAKE PAYMENT

A Singapore Government Agency Website



ICA
Securing Our Borders,
Safeguarding Our Home

 ICA Website

View Application Status

Important Notes

- The Student's Pass (STP) Application has been approved in-principle. You can print a copy of the IPA letter under Print Outcome Letter.
- Please complete all the 3 Steps below within the validity of your IPA letter, failing which will result in the withdrawal of the IPA.
- Any official translation of the documents is required if they are not in the English language.
- You may be exempted to report to ICA for the completion of formalities. The email address and Singapore Mobile Number provided in this application will be used to access the digital STP if you are exempted to report to ICA for the completion of formalities.

Student's Pass Application Number	Full Name	Application Status	Step 1: Upload Documents	Step 2: Make Payment (if applicable)	Step 3: Make Appointment
W01561-202402	CHE	IPA (PENDING ISSUANCE FEE)	Completed	Make Payment Please make payment after Step 1 shows completed.	Make Appointment Please make appointment 1 day after Step 2 is completed.

Go to Main

Print Outcome Letter

Save as PDF

If you encounter any problems with this e-Service, please email, with a screenshot of the error message, to
ICA_STP1@ica.gov.sg for FSS, ITE, GOV and ICA_STP2@ica.gov.sg for PEI, KID.

Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

Step 2: Make Payment
(按右图step 1显示 completed, Step 2 Make Payment 变蓝, 就可以支付了)

*支付环节与银行关联, 点击“make payment”后如果出现白屏, 建议**更换谷歌浏览器**重新登录ICA或稍后再试。

Step 2: MAKE PAYMENT

Step 2 MAKE PAYMENT:

Step 2是支付预约录指纹的费用，且支付时只能使用 VISA 卡，Master Card, American Express 等卡进行支付。

备注：学校已经要求学生提前去办理自己或者父母的 VISA 卡，如果还没办理的学生请尽快办理并开通国际支付服务，避免在新加坡出现无法顺利支付移民局 ICA 或者学校学费等情况。2023 年预约录指纹费用为 90 新币左右，具体请以当年 ICA 实际要求支付的数额为准。

Step 3: MAKE APPOINTMENT

Step 2完成 1 天后再进行Step 3: Make Appiontment, 预约在移民局录指纹。

*右图“ Make Appointment” 按钮是灰色，还无法预约，待颜色变蓝，即可进行录指纹预约。

A Singapore Government Agency Website

ICA

Serving Our Borders,
Safeguarding Our Home

ICA Website

View Application Status

Important Notes

- The Student's Pass (STP) Application has been approved in-principle. You can print a copy of the IPA letter under Print Outcome Letter.
- Please complete all the 3 Steps below within the validity of your IPA letter, failing which will result in the withdrawal of the IPA.
- Any official translation of the documents is required if they are not in the English language.
- You may be exempted to report to ICA for the completion of formalities. The email address and Singapore Mobile Number provided in this application will be used to access the digital STP if you are exempted to report to ICA for the completion of formalities.

Student's Pass Application Number	Full Name	Application Status	Step 1: Upload Documents	Step 2: Make Payment (if applicable)	Step 3: Make Appointment
W01561-202402-	CHE	IPA (PENDING ISSUANCE FEE)	Completed	Make Payment Please make payment after Step 1 shows completed.	Make Appointment Please make appointment 1 day after Step 2 is completed.

Go to Main

Print Outcome Letter

Save as PDF

If you encounter any problems with this e-Service, please email, with a screenshot of the error message, to ICA_STP1@ica.gov.sg for FSS, ITE, GOV and ICA_STP2@ica.gov.sg for PEI, KID.

Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

Step 3: MAKE APPOINTMENT

点“Make Appointment”后
网页跳转到右图1页面。

点"Manage Appointment"
，页面跳转到图2，下拉
Service菜单，选择“

Completion of Student's
Pass Formalities ”
下面选“ Individual”

FIN of student以及 e-
Appointment ID 可从IPA里
面查看。（见下一页IPA）

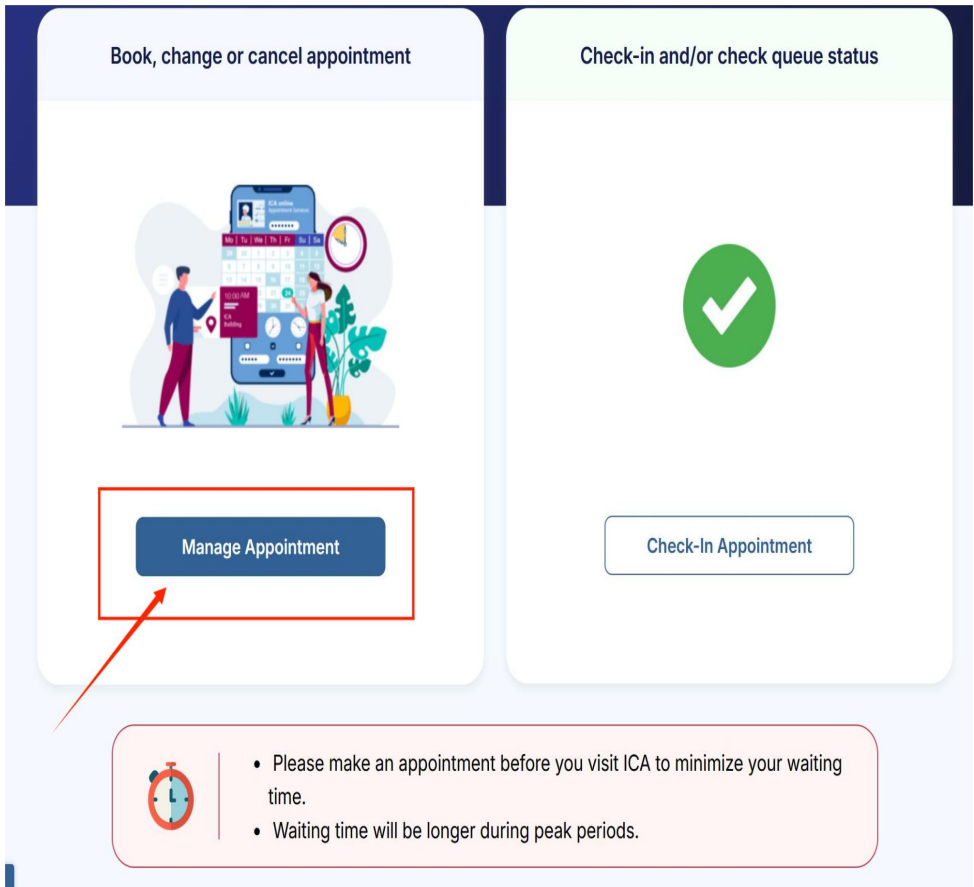


图1

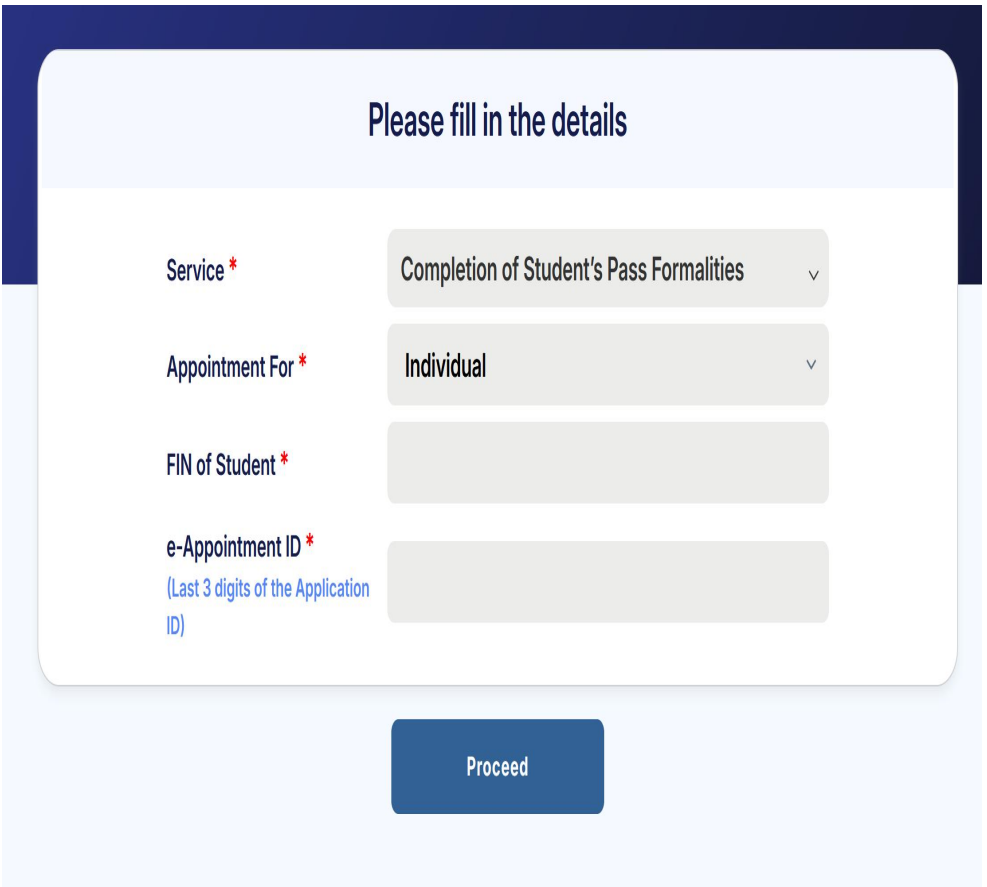


图2

Step 3: MAKE APPOINTMENT



ICA
Securing Our Borders,
Safeguarding Our Home

ICA Building
10, Kallang Road #08-00
Singapore 208718
(Next to Lavender MRT Station)
<https://www.ICA.gov.sg>

Your ref: W0156



VISA: 
(Visa No: )

Application ID 最后三位 ➡ (Application ID : PTE-2023-APP-C

Please scan this barcode at the Self Service Ticketing Kiosk located at Visitor Services Centre, Level 4, ICA Building, to obtain a queue ticket.

Applicant Summary

➡

Applicant Name	:	BI XINRAN
FIN	:	M  JIN
Date of Birth	:	 0/2004
Date of In-Principle Approval	:	10/08/2023
Course Title	:	DIPLOMA IN MANAGEMENT STUDIES
Course Start Date	:	01/10/2023
Course Pre-approved till	:	07/07/2024
School	:	SINGAPORE INSTITUTE OF MANAGEMENT PTE LTD

Step 3: MAKE APPOINTMENT

灰色的日期和时间是不能选的，白色的日期和时间是可以选的。

*之前有同学排队了两周才预约上录指纹，建议大家尽早预约。

Appointment Details

📍 Search by location

📅 Search by date

▶▶ Advanced search

Location

:

ICA Services Centre

Please select a common date

< June 2026 >

Sun Mon Tue Wed Thu Fri Sat

123456

78910111213

14151617181920

21222324252627

282930

< July 2026 >

Sun Mon Tue Wed Thu Fri Sat

1234

567891011

12131415161718

19202122232425

262728293031

图1

Location

:

ICA Services Centre

Please select a common date

< July 2026 >

Sun Mon Tue Wed Thu Fri Sat

1234

567891011

12131415161718

19202122232425

262728293031

< August 2026 >

Sun Mon Tue Wed Thu Fri Sat

12345678

9101112131415

16171819202122

23242526272829

3031

Please select a timeslot

Registration for each slot will close 30 minutes before the end of the slot

08:1508:3008:4509:0009:1509:3009:4510:0010:1510:3010:4511:00

11:1511:3011:4512:0012:1512:3012:4513:0013:1513:3013:4514:00

14:1514:3014:4515:0015:1515:3015:4516:0016:15

Back

Proceed

图2

Step 3: MAKE APPOINTMENT (Select Appointment)

点红框里“Proceed”提交预约。

(右图 仅供参考)

Welcome to ICA Online Appointment and Queue Registration

Please complete the appointment booking within **15:00 min.** You have **13 min 04 sec** remaining.

1

2

3

Select Appointment

Review Appointment

Appointment Booked

Appointment Details

Search by location

Search by date

Advanced search

Location

:

ICA Services Centre

Date

:

03 Jul 2026

Completion of Student's Pass Formalities

FIN of Student : M04
Appointment Time: 01:00 PM

Email Address *

An acknowledgement with your appointment details will be sent to this email

Please Enter Your Email

Back

Proceed

Step 3: MAKE APPOINTMENT (Review Appointment)

查看信息无误后，点红框里“**Proceed**”提交预约。

（右图 仅供参考）

[Logout](#)

Welcome to ICA Online Appointment and Queue Registration

Please complete the appointment booking within **15:00 min.** You have **12 min 27 sec** remaining.

1

2

3

Select Appointment

Review Appointment

Appointment Booked

Please verify the details below before you proceed

Date	:	03 Jul 2026
Location	:	ICA Services Centre
Email	:	!@mymail.sim.edu.sg

Completion of Student's Pass Formalities

FIN of Student : M0

Appointment Time : 01:00 PM

Back

Proceed

Step 3: MAKE APPOINTMENT (Appointment Booked)

此页面表示预约成功，点红框里“**Save as PDF**”，下载PDF文件，完成预约。

（右图 仅供参考）

Welcome to ICA Online Appointment and Queue Registration

1

2

3

Select AppointmentReview AppointmentAppointment Booked

Appointment Booked

Date : 03 Jul 2026

Location : ICA Services Centre

Email : ██████████@mymail.sim.edu.sg

Completion of Student's Pass Formalities

FIN of Student : M04
Appointment Time : 01:00 PM

Save as PDF



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Safeguarding Our Home

Appointment Details

Date :	03 Jul 2026
Location :	ICA Services Centre
Time :	01:00 PM
Email :	2@mymail.sim.edu.sg
Service :	Completion of Student's Pass Formalities
FIN of Student :	M04

保存该文件并打印，录指纹当日需携带。

去移民局录指纹，需随身携带的物品

- 1.白底照片-新加坡签证要求的照片尺寸（近3个月内拍摄的2寸(3.5cmx4.5cm)白底彩照2张;**曾在办理新加坡签证时用过的照片不得重复使用**，请去照相馆拍照时和摄影师说清楚是用于办理新加坡签证使用的照片，摄影师会具体指导其他拍摄要求，例如不得带眼镜，不得着白衣，不得挡住五官，不得带任何饰品，不得化妆等。建议学生在国内将照片就洗好，新加坡那边的拍照比较昂贵，如果有学生忘记携带自己的照片前往新加坡，也可以去学校SIM拍摄，学校提供拍摄签证照片的机器，学生可以自行前去拍摄并打印签证照片。）
- 2.有效IPA（请自行去ICA下载打印你的IPA，IPA有效期为3个月，但是入境之后，有效期最多1个月）
- 3.护照
- 4.OFFER（学校一般会在8月中下旬通过MyMail直接发送至你邮箱）
- 5.CertificationLetter（学校一般会在8月中下旬通过MyMail直接发送至你邮箱）
- 6.E-FORM（已经签署上你的姓名并确认提交给学校以及ICA的那份最终版哈，切记不要弄错了。）
- 7.ICA里面Step2的支付凭证
- 8.体检报告（抽查，如果ICA之前要求上传，那么请携带你的体检报告的所有材料）
- 9.ICA成功预约录指纹的PDF文件

***另外需要注意的是:由于ICA将登记学生的虹膜图像,所以学生不得在预约录指纹当天佩戴有彩色、图案或美容隐形眼镜。**

学生必须到新加坡移民局进行线下录指纹，新加坡移民局 ICA 的地址为：

ICA Building

2 Crawford Street, Singapore 207218

* 学生可以选择坐地铁前往 ICA，选择地铁绿线<East-West Line>抵达 Lavender 站，出了车站后走大约2-3 分钟就到 ICA 正门了（见下图）。

* 学生前往 ICA 录指纹之前，建议带上以上材料供移民官现场检查核验，移民官不一定查看所有的材料，但是建议这些材料都带上，以防抽查的时候学生因为没带齐材料而无法顺利换取 STP 的情况。



录完指纹后，将在你的 My ICA APP 或者 ICA 官网获取并查看你的 STP，STP 样图见右图。

REPUBLIC OF SINGAPORE

STUDENT'S PASS



NAME

W/

FIN

M020

DATE OF BIRTH

9 JUL

SEX

FEMALE

NATIONALITY / CITIZENSHIP

CHINESE

PASS ISSUE DATE

2 OCT 2023

PASS EXPIRY DATE

8 APR 2024

ADDRESS

461 CLEMENTI ROAD

SIM HEADQUARTERS

SINGAPORE 599491

MULTIPLE JOURNEY VISA ISSUED

Pass Issued by

Immigration & Checkpoints Authority



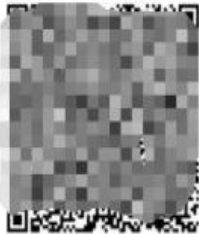
FOR VERIFICATION USE

Present this for verification purposes when requested by relevant authorities and third parties.

How to Verify

1 Go to www.file.gov.sg/verify

2 Use the Scan QR code function to scan:



3 View real-time verification results

如果不清楚具体去哪里查看，请见右图👉。

也可以在现场咨询 ICA 工作人员，ICA 工作人员会指导在哪里查看以及如何查看 STP。

Digital Long-Term Passes

ICA will issue only digital Long-Term Passes* (LTPs) from 27 February 2023. Issuance of physical cards will cease.



Where to download?

LTP holders can access and download their digital LTPs via the following platforms:

- **MyICA mobile app** which can be downloaded for free from either the **App Store (iOS)** or **Google Play (Android)**.
- **MyICA e-Service** on ICA website at <https://www.ica.gov.sg>
- **FileSG** at <https://www.file.gov.sg>

LTP holders with Singpass account can also access their digital LTPs via the **Singpass app**.

* Applicable to the ICA-issued Long-Term Visit Pass and Student's Pass, and Dependant's Pass granted by the Ministry of Social and Family Development.



For assistance, please submit an online feedback form via ICA's website (<https://www.ica.gov.sg/feedbackform>), or visit the ICA Building (Level 4).

下载STP OA文件，并将STP OA文件上传到SIM CONNECT

学生拿到 **STP** 的第一件事就是将 **STP OA**文件上传至 **SIM Connect**。（学生需要按照新加坡管理学院的要求将最新的 **STP** 上传至 **SIM Connect** 以便学校给学生办理 Enrolment, 如果Enrolment 不成功，学生将无法在 **SIM Connect** 上查看到下学期的课表。）

一般情况下，学校 Student Service<student@sim.edu.sg> 会以邮件形式将上传 **STP** 的要求及流程等信息发送至学生My Mai邮箱。邮件里面一般都会有附件（请查看文件《Uploading STP OA file to SIMConnect-上传 STP 至 SIM Connect 指南》）。

***不按时上传或者上传错误格式至 SIM Connect 的学生将无法顺利入读 SIM 10 月份的国际大一课程。**

ICA reservation



Student Services<students@sim.edu.sg>

收件人: @L [redacted]



周三 2024/7/10 11:34



SIM Retrieving_Uploading ...

已下载

Dear [redacted]

Thank you for your email and information.

[redacted].. Kindly **upload** your **STP** into SIMConnect once it is available.

You may refer to the attachment for reference guide.

Thank you.

Best Regards

[redacted]



Retrieving and Uploading of Student's Pass OA file and PDF with QR code to SIMConnect

请以今年学校最新邮件通知内容为准，以下内容仅供参考

This document has been prepared to guide students through the process
retrieving the Digital Student's Pass from ICA and uploading it to SIMConnect

Contents

Retrieving your Digital Student's Pass	2
Updating of OA file and PDF (with QR code) to SIMConnect.....	6

Retrieving your Digital Student's Pass



Please follow the steps to download the Open Attestation (OA) format.



Steps on retrieving your digital pass:



STEP 1:

You will receive an email from **no-reply@file.gov.sg** on the same day you complete formalities at ICA.

In the email, click '**Open In FileSG**'



STEP 2:

Enter the **Transaction ID** found in the email.

Click '**Submit**' and choose to login with or without Singpass



STEP 3:

To login without Singpass, you will need your **Foreign Identity No. (FIN)**, **date of birth** and a **one-time password** that will be sent to the mobile number provided in your application for this pass



STEP 4:

You will see your digital pass after login.

You can download a copy of the digital pass in **PDF** or **OpenAttestation (OA)** format*

ICA uses **FileSG** to issue your digital pass.

FileSG is a secure digital document management platform, developed by GovTech, that allows members of the public to access and download documents issued by the Government.

*OpenAttestation (OA) is an encrypted file format that provides assurance that the document is authentic. The digital LTP in OA can only be viewed after it is uploaded to the FileSG website. Download it only when you are required to submit your digital pass in OA format.



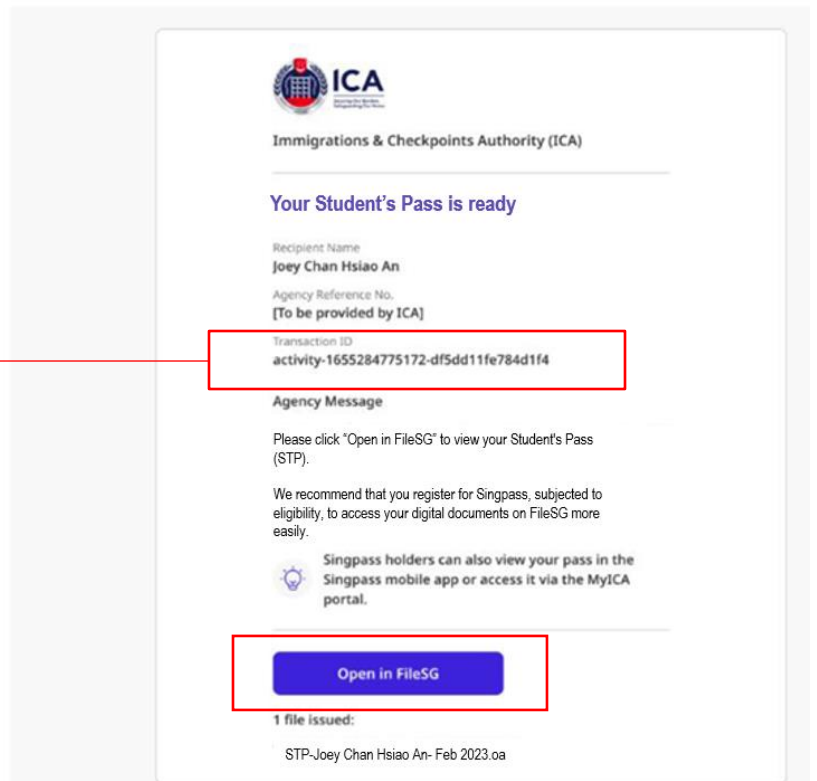
DO Note that the school only requires the OA file or PDF (with QR code)

Step 1

You will receive an email from no-reply@file.gov.sg once you have been issued a Student's Pass by ICA. In the email, click "Open in FileSG."

Your Student's Pass is ready

ICA (via FileSG) <no-reply@file.gov.sg>
to me

**Provide your Transaction ID to view your document(s)**

Transaction ID

e.g. activity-XXXXXXXXXXXXXXXX-XXXXXXXXXXXXXXXXXXXX

Submit

Step 2

You will be directed to the FileSG website. Enter the **transaction ID** found in the email and click **submit**.

**Where can I find the Transaction ID?**

You will receive an Issuance email when a government agency issues you file(s) through FileSG. You can find a unique Transaction ID in the email.



If you did not receive the issuance email, check with the issuing agency. If you have a Singpass account, you may log in to your FileSG account to access the file instead. View [FAQ - Retrieving your file](#) for more details.

Step 3

After clicking submit, you will be prompted to login.

For Singpass login please jump to [Step 6](#)

For **Non-Singpass** login, click 'I don't have Singpass.'

Verify to proceed

Log in with singpass

Log in to FileSG with Singpass to view and download files easily and securely.

I don't have Singpass →

Step 4

For **Non-Singpass** login.

Please key in your FIN (Foreign Identification number found in your In-Principle Approval Letter) and Date of Birth

Verify your particulars

Please provide your particulars to access your files.

FIN/NRIC ⓘ

e.g. S9876543N

Date of birth ⓘ

DD MM YYYY

← Back

Step 5

You will receive a one-time OTP SMS to the Singapore number provided during your Completion of Formalities.

Enter OTP

Please enter the 6-digit one-time password (OTP) sent to your mobile +65****5432.

OTP input fields

You can request for a new OTP in 60 sec

[Resend OTP](#)

If you changed your mobile number, please reach out to the issuing agency to update it first.

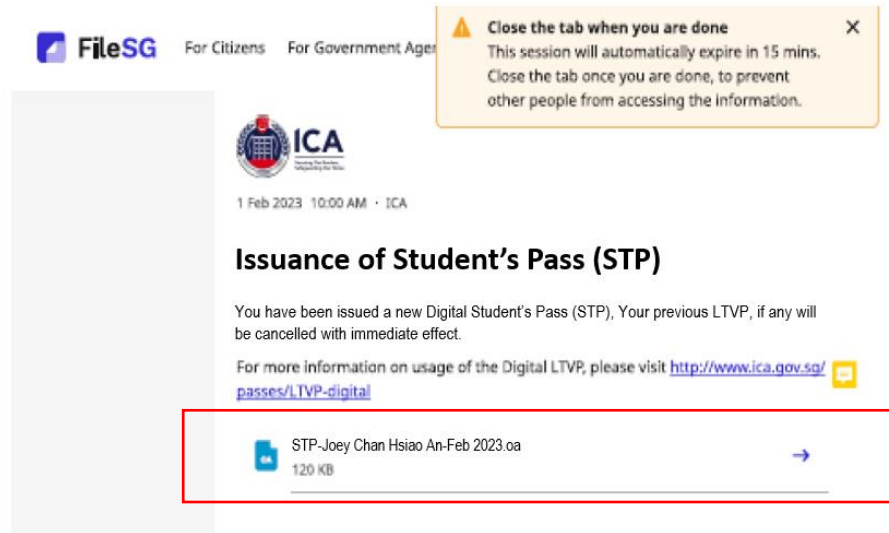
← Back



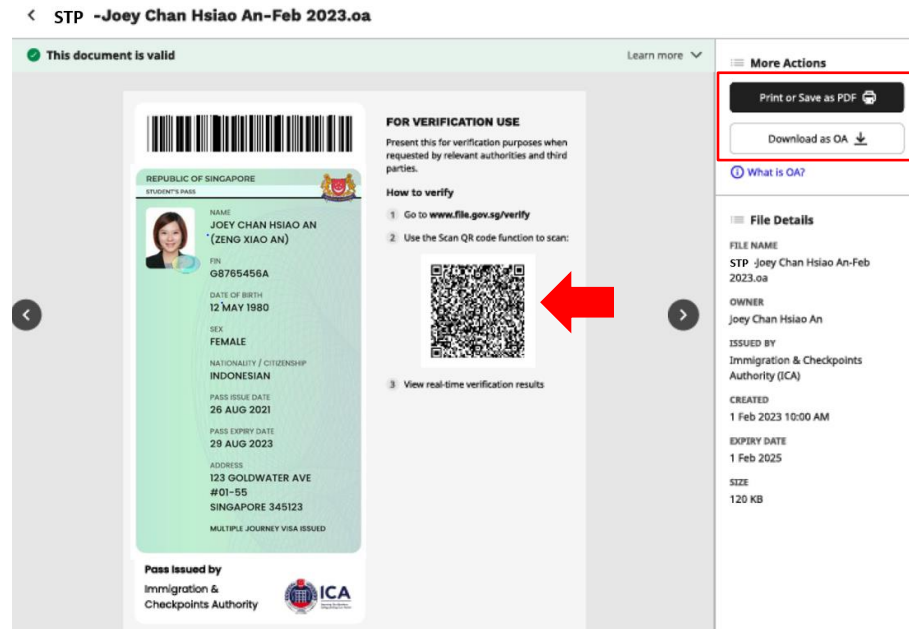
If you have changed your mobile number after Completion of formalities. Please contact ICA to update it first.

Step 6

Your **Digital Student's Pass** will be displayed upon successful login. Please click on the document to view it.

**Step 7**

Click **Download as OA / Print or Save as PDF**

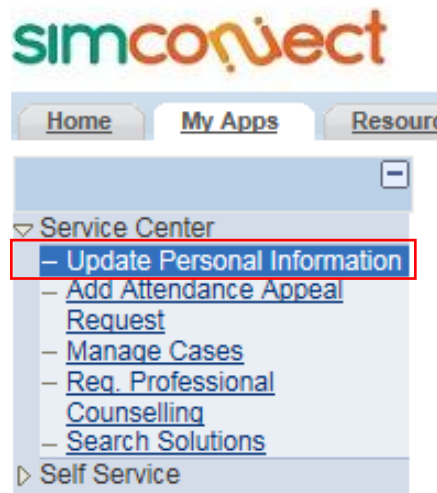


The OA file or PDF (with QR code) should be found in your download folder

Updating of OA file or PDF with QR code to SIMConnect



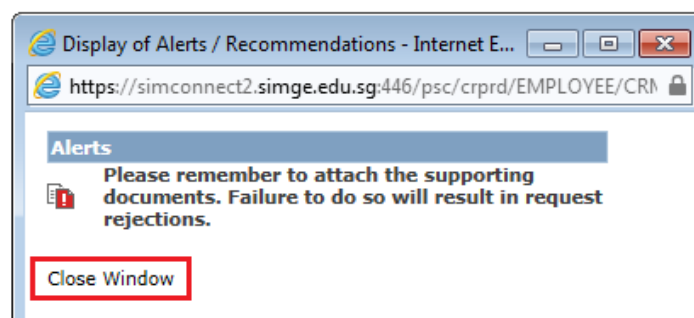
Login to SIMConnect
Service Center → Update Personal Information



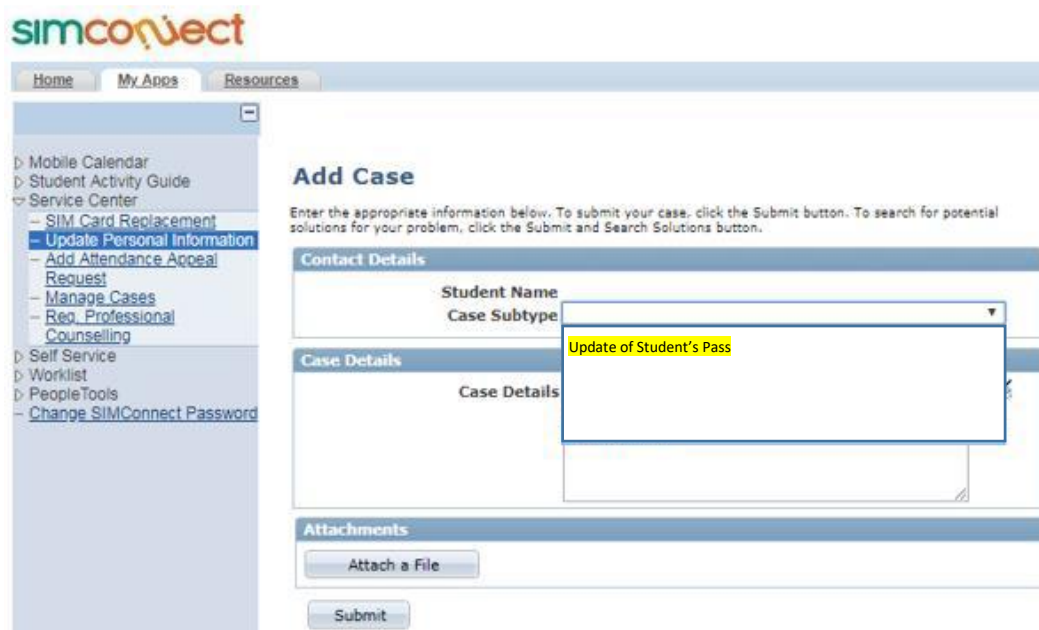
Always “Allow/ Turn On” pop-up blocker for SIMConnect page.

Note:

Read the Alert and
close the window.



1. Select Case Subtype→ **Update of Student's Pass.**
2. Case Details: Please enter “**Upload of STP OA file / PDF with QR code**”
3. Attach a File: Upload OA file or PDF with QR code **NOT PICTURE (E.g. JPG/ GIF/PNG/TIFF/PSD/EPS)**
4. Click submit.



simconnect

Home My Apps Resources

Mobile Calendar
Student Activity Guide
Service Center
SIM Card Replacement
Update Personal Information
Add Attendance Appeal Request
Manage Cases
Req Professional Counselling
Self Service
Worklist
PeopleTools
Change SIMConnect Password

Add Case

Enter the appropriate information below. To submit your case, click the Submit button. To search for potential solutions for your problem, click the Submit and Search Solutions button.

Contact Details

Student Name
Case Subtype

Case Details

Case Details

Attachments

Attach a File

Submit



You will receive an email notification once your Student's Pass has been updated in SIMConnect.

抵达新加坡后需做的事项

- *体检（一天）
- *等医院给出体检报告（一般一周内）
- *上传体检报告给ICA审查（一般7天，如果上传文件有误，需要修改重新上传，会再审核7天）
- *给ICA缴纳录指纹费用（一天）
- *预约录指纹（去年有学生预约了两周才约到）
- *去ICA线下录指纹并领取STP（一天）
- *将STP上传到SIM CONNECT（与上一步同一天完成）
- *学校审核学生的STP并办理注册登记
- *学生登记注册成功才能拿到课表（在SIM CONNECT中查看）
- *参加线下Student Orientation，大概在9月25日前后（一天）

所以拿到IPA的同学，建议大家9月7日前在新加坡完成体检。

学生行前指导及注意事项说明

学生入境前注意事项

1. 办理 VISA 卡等信用卡：学生向新加坡移民局 ICA 和新加坡管理学院 SIM 支付的时候需要使用 VISA 卡等信用卡进行支付，学生在出国前请办理好 VISA 卡并开通国际支付服务业务。
2. 准备银联储蓄卡：在新加坡，显示银联标志的取款机都接受银联储蓄卡，学生可以携带一张银联储蓄卡，万一有需要支出的时候，学生可以直接去这类取款机取款。
3. 准备 1000-2000 新币应急：学生需要自行去银行换取新币，建议换取的时候适当换取部分小面额新币，便于日常消费。
4. 有效护照：学生需要确保自己的护照有效期至少覆盖学生入境后 6 个月。
5. E-form：具体请查看《IPA 换取 STP 流程说明》等系列说明文件。
6. 有效 IPA：中心协助办理，请根据中心的指导下载保存并打印自己的 IPA。
7. Offer：学校会将 Offer 发送至学生的 My Mail 邮箱，建议学生勤查看自己的邮件，请学生自行下载保存并打印自己的 Offer。
8. Certification Letter：学校会将 Certification Letter 发送至学生的 My Mail 邮箱，建议学生勤查看自己的邮件，请学生自行下载保存并打印自己的 Certification Letter。
9. 租房：具体请查看《预定宿舍说明》等系列说明文件。提醒：学生需要在出国前和房东沟通清楚入境的日期和时间，让房东提前准备好宿舍钥匙。
10. 预约体检：具体请查看《新加坡管理学院 ICA 体检预约说明》等系列说明文件。
11. 签证照片：具体请查看《IPA 换取 STP 流程说明》等系列说明文件。
12. Terms & Conditions of STP - Applicant's acknowledgement & signature：具体请查看《IPA 换取 STP 流程说明》等系列说明文件。
13. 其他材料：学生需要携带好自己申请 SIM 国际大一课程的所有材料，包含高中毕业证（原件，英文翻译件，中英文公证件），高中成绩单（原件，英文翻译件，中英文公证件）等所有材料，未来在新加坡可能还会用到。
14. 机票：学生需要自行购买机票，**建议 9 月 5 日之前入境新加坡（在这个日期前已经拿到 IPA 的学生），**学生入境后还需要安顿住宿，体检，录指纹，换签 STP，办理 Enrollment，参加学校迎新会。
Student Orientation，办理手机卡、交通卡、银行卡等各类卡件，熟悉周边环境、交通、餐饮、超市等。**学生下学期开课日期将在 9 月 30 日或者 10 月 1 日**，所以学生必须给自己预留出足够的时间办理上述材料及事项。
15. 入境卡：具体请查看《新加坡入境卡填写说明》等系列说明文件。

16. 接机：中心建议学生自己打车前往宿舍。第一，新加坡国土面积较小，打车一般不会很远。第二，如果 2-3 个同学一起前往新加坡，每个人分摊的费用也不高。

未熟悉新加坡环境的时候打车去宿舍，等学生安顿好之后，可以自己再花时间慢慢了解新加坡环境、交通等。

学生入境中注意事项

1. 提取行李：下飞机后可跟着机场的 **Baggage Claim** 标志前去领取自己的行李。
2. 入境卡：具体请查看《新加坡入境卡填写说明》等系列说明文件。
3. 其他各类入境以及可能需要向海关官员出示的材料：包含护照，IPA，入境卡，租房合同，Offer, Certification Letter 等，建议学生提前准备好所有材料。
4. 打车：学生可跟着机场的 **Taxi** 标志打车前往宿舍。

学生入境后注意事项

1. 住宿安顿：具体请查看《预定宿舍说明》等系列说明文件。
2. 换签 STP：具体请查看《IPA 换取 STP 流程说明》等系列说明文件。
 - 2.1 医院体检
 - 2.2 上传材料至 ICA
 - 2.2.1 上传体检报告
 - 2.2.2 上传其他 ICA 要求的材料
 - 2.3 前往 ICA 官网缴纳预约录指纹费用
 - 2.3.1 使用 **VISA 卡等 ICA 要求的信用卡支付**
 - 2.3.2 下载保存并打印费用缴纳凭证
 - 2.4 前往 ICA 官网预约录指纹
 - 2.4.1 根据自己的安排预约合适的日期和时间
 - 2.4.2 提前准备好换签所有的材料
 - 2.4.3 前往 ICA 录指纹并换签 STP
 - 2.5 将 STP 上传至 SIM Connect，学校收到上传的 STP 后将会给学生办理 Enrolment。
3. 前往 SIM CONNECT 查看下学期课表：学生如果无法顺利在学校办理 Enrolment，学生将无法在自己的 SIM Connect 查看到自己下学期的课表并顺利就读下学期课程，具体请查看《IPA 换取 STP 流程说明》等系列说明文件。
4. 缴纳学费：一般情况下，学生的 My Mail 邮箱里面会收到提醒学生缴纳学费以及缴纳流程等信息，学生可根据指导登录 SIM CONNECT 自行办理。**学生推荐使用 支付宝 或 VISA 卡等信用卡在 SIM CONNECT 上支付学费，不推荐使用银联支付。**2023 年 10 月份这个学期的 DMS（商科方向）学费为 3300.48 新币（这个数据仅供参考），学生需以新加坡管理学院当年收取的学费为准。
5. 办理当地 EZ-Link 等交通卡：学生可前往任何 7-11 等便利店办理

6. 办理当地手机 SIM 卡：学生可前往办理手机 SIM 卡的便利店办理
7. 办理当地银行卡：一般情况下，学生的 My Mail 邮箱里面会收到办理银行卡信息的邮件及说明，学生可根据指导前往当地的银行办理。
8. 参加学校举办的新生欢迎会（Student Orientation）：学校一般会给学生的 My Mail 发邮件通知，所有学生必须参加（新加坡 SIM 会记录考勤），**2023 年**的 Student Orientation 的举办日期是 9 月 26 日（仅供参考，2026 年的 Student Orientation 日期目前未知，学生需查看自己邮箱），请同学们自己规划好时间安排。
9. 前往新加坡管理学院 SIM 上课：学校的地址为：461 Clementi Road, Singapore 599491，学生可以选择巴士/公交车（52, 61, 74, 75, 151, 154, 184）或者地铁（Clementi, Dover, [King Albert Park](#)）前往新加坡管理学院，巴士一般都是直达，学生乘坐地铁的话一般还需要再转公交车，建议学生抵达新加坡后可以前去学校熟悉一下校园。
10. 后续在新加坡遇到任何问题，学生可以前往学校 ISO 国际处咨询，学校国际处会为学生提供各类指导。学生也可以通过用自己的 My Mail 给学校写邮件的形式进行咨询，以下是学校一些重要部门的邮箱地址：
学校 ISO 国际处：iso@sim.edu.sg
学校学生服务部：students@sim.edu.sg
学校学生签证部门：srcs_stp@sim.edu.sg
学校 IT 部门：itsd_simge@sim.edu.sg
11. 关于保险：学生缴纳给SIM的学费包含学费，保险费及医疗保险费。其中，医疗保险除了基本的医疗保障外可以保2周的新冠。保险是按ICA（新加坡移民局）统一制定购买的。学生到了新加坡后可以到学生服务处咨询具体的报销流程，位置在A座的1层，学校会给学生具体的指导。另外，学生也可以在后期自己购买商业医疗保险<含新冠医疗报销>，商业医疗保险可以由学生自由选择是否支付。

未来学生在海外学习需要养成自己使用邮件和学校沟通的好习惯，学校很多重要的通知都是以邮件的形式告知大家，学生需要自己主动去办理所有学校通知的重要事项。建议学生每天去查看自己的邮箱，避免错过学校重要的通知。之前出现过学生因为没有及时查看自己的邮件，从而错过了更新学生签证 STP 的时间，结果导致学生不得不返回国重新办理签证的情况，希望所有学生务必重视这一点！！

学生未来在新加坡遇到任何问题，请记得多向新加坡管理学院的国际处 ISO 咨询，学校 ISO 可以提供各类指导。

任何问题可咨询学校ISO

联系邮箱： iso@sim.edu.sg

祝愿各位同学出国顺利！！！！